

CAR ACCIDENT INFO SHEET

Keep in your car for emergencies



ACCIDENT INFORMATION

CHECKLIST

- Call 911 & request medical attention if needed.
- Take pictures of the vehicle and scene of the accident from different angles without moving the cars (including skid marks).
- Exchange information with the other driver & take pictures (Driver license, registration, insurance card).
- Collect contact information for any witnesses (name, telephone number, address).
- Advise police officer of any pain you may have (even if you do not want an ambulance, as it is important that it's noted on the report).
- If there are passengers in your vehicle make sure officer notes them on report.
- Get the police report from the officer.
- Contact an attorney for legal representation.

DO NOT

- Do not flee the scene of the accident until the officer makes a report.
- Do not admit responsibility.
- Do not give any statements to anyone besides the police officer.
- Do not sign any paperwork or any release, without first consulting with an attorney.

POLICE INFO

Name of officer: _____

Badge number: _____

Police dept: _____

Police report #: _____

WITNESS INFO

Name: _____

Address: _____

Phone number: _____

DEFENDANT/DRIVER INFO

Name: _____

Address: _____

Phone number: _____

Driver License number: _____

Issued state: _____

(Take photo of driver license)

DEFENDANT INSURANCE INFO

Company name: _____

Policy Number: _____

Name of insured: _____

(Take photo of insurance card)

DEFENDANT/DRIVER VEHICLE INFO

Make/Model/Year: _____

License plate #: _____

(Take photo of registration & license plate)

ACCIDENT INFO

Date: _____

Time: _____

Location: _____

Weather conditions: _____

Description: _____

ACCIDENT SCENE SKETCH

