

# CAR ACCIDENT INFO SHEET

Keep in your car for emergencies



## ACCIDENT INFORMATION

### CHECKLIST

- Call 911 & request medical attention if needed.
- Take pictures of the vehicle and scene of the accident from different angles without moving the cars (including skid marks).
- Exchange information with the other driver & take pictures (Driver license, registration, insurance card).
- Collect contact information for any witnesses (name, telephone number, address).
- Advise police officer of any pain you may have (even if you do not want an ambulance, as it is important that it's noted on the report).
- If there are passengers in your vehicle make sure officer notes them on report.
- Get the police report from the officer.
- Contact Miami Legal Firm for legal representation at 305-265-2266.

### DO NOT

- Do not flee the scene of the accident until the officer makes a report.
- Do not admit responsibility.
- Do not give any statements to anyone besides the police officer.
- Do not sign any paperwork or any release, without first consulting with an attorney.

### POLICE INFO

Name of officer: \_\_\_\_\_  
\_\_\_\_\_  
Badge number: \_\_\_\_\_  
Police dept: \_\_\_\_\_  
Police report #: \_\_\_\_\_  
\_\_\_\_\_

### WITNESS INFO

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone number: \_\_\_\_\_

### DEFENDANT/DRIVER INFO

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone number: \_\_\_\_\_  
Driver License number: \_\_\_\_\_  
Issued state: \_\_\_\_\_  
(Take photo of driver license)

### DEFENDANT INSURANCE INFO

Company name: \_\_\_\_\_  
Policy Number: \_\_\_\_\_  
Name of insured: \_\_\_\_\_  
(Take photo of insurance card)

### DEFENDANT VEHICLE INFO

Make/Model/Year: \_\_\_\_\_  
License plate #: \_\_\_\_\_  
(Take photo of registration & license plate)

### ACCIDENT INFO

Date: \_\_\_\_\_  
Time: \_\_\_\_\_  
Location: \_\_\_\_\_  
Weather conditions: \_\_\_\_\_  
Description: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### ACCIDENT SCENE SKETCH

